

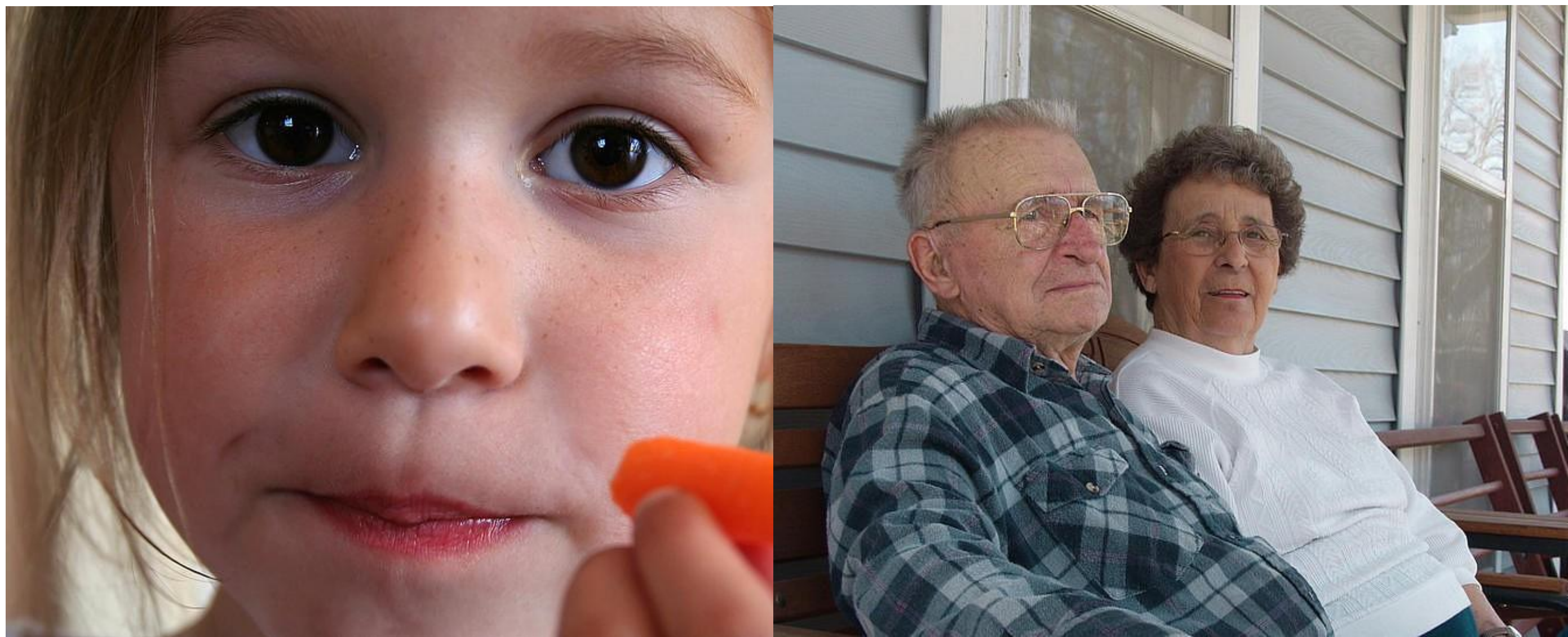
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FOOD & FUND DRIVE

# TOOLKIT

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## Hunger in the Snoqualmie Valley

In the Snoqualmie Valley today, there are families and individuals who find themselves without enough money to purchase food. There are also families, organizations, and businesses that have time or treasures that they can share. Snoqualmie Valley Food Bank exists to provide that abundance to those in need.

The Snoqualmie Valley is home to over 12,000 households. More than 1,000 of them are food insecure, meaning they do not have regular access to food. Even more startling is that 33% of our clients are children and 29% are seniors.

With your efforts, we can make sure everyone in the Snoqualmie Valley is fed. Food and fund drives are a critical piece to our operations. The food received during these drives help stock the shelves. The money raised helps support all of the programs at the Snoqualmie Valley Food Bank.

We cannot do our work without your help. Thank you for hosting a food and fund drive. Your support will ensure that a child does not have to go to bed with a hungry tummy, a senior will be able to afford their prescription and still have a meal that day, that a single mother will be able to provide nourishment for her entire family and whole families, every generations will be able to have dinner together this evening.

Thank you!

# What is a Food and Fund Drive?

A food and fund drive is an excellent opportunity for your community to become direct partners with the Snoqualmie Valley Food Bank in our fight to end hunger in the Snoqualmie Valley. A food and fund drive can be conducted by churches, neighborhoods, businesses, unions, service clubs, schools, military units, scouts, sports teams, or any group of dedicated people who realize it takes a local initiative to solve a local problem.

Food and fund drives are critical to the ongoing mission of collecting and redistributing food to poor and hungry individuals and families in the Snoqualmie Valley.

Cash donations are equally as important and are used to leverage SVFB's purchasing power. We purchase fresh dairy and produce at wholesale prices. Over 88% of our budget including in-kind donations goes toward supporting our programming to bring food to our neighbors in need.

Any food and monetary donations raised during your drive will be quickly reinvested into the clients who come to the Snoqualmie Valley Food Bank for assistance.

## What Type of Drives Are There?

A Community Food Drive is a drive where you collect food at a grocery store. This is a good opportunity for team building or group activity. Contact the store manager and arrange a time for your food drive. Contact us and we will post your drive on our website. Ask the store manager about special case pricing and have cases available for customers to buy.



A Private Food Drive is a drive where you hold a food drive at work, school, church or even special events like birthday parties or anniversaries. This can be fun for families of all ages and even an opportunity to build a tradition.

# Guide to Hosting A Food & Fund Drive

Hosting a food and fund drive is easy!

## Four Steps to Get Your Started



### **Pick a Date**

The length of your drive is up to you - one day, one week, one month - whatever works for your event. The key is to give your participants enough notice so that they can be prepared to bring in donations.



### **Set Your Goals**

Having a goal for the amount of food and financial contributions will help you determine strategies for your drive and give your group something to work toward. It is important to also make your goal realistic.



### **Register Your Drive**

Let us help you by contacting us before your event. We can help get you set up with food bins/totes and schedule a food drop-off time.



### **Promote Your Drive**

Share information throughout our community to raise involvement early in the process. Make posters. Help share on community event pages and social media sites. Be creative to promote your drive and increase donations. Email a copy of your flyer and we will help promote.

## Raise Money and Stretch Your Dollar



Most successful food drives also have a financial element. For some, it may be easier for a person to write a check than to purchase a bag of groceries. Cash donations are always welcome and provide an even greater supply of food because we are able to stretch each dollar when we purchase at wholesale prices through our local distributors.

### Ways to Contribute

- Online: The best way to donate is online at [SnoqualmieValleyFoodBank.org](http://SnoqualmieValleyFoodBank.org). Remember to list the name of your food drive in the special instructions section.
- Collection Box : Checks can be made out to “Snoqualmie Valley Food Bank” and remind your donors to include the name of your organization in the “memo” line or their check.
- Matching Gifts: Many organizations offer a “Matching Gift” incentive. Be sure to check with your human resources department for the necessary paperwork.

The Snoqualmie Valley Food Bank is a 501(c)(3) nonprofit, tax-exempt, publicly supported organization. All donations made to the food bank are tax deductible. EIN 46-4388454

# Food to Donate

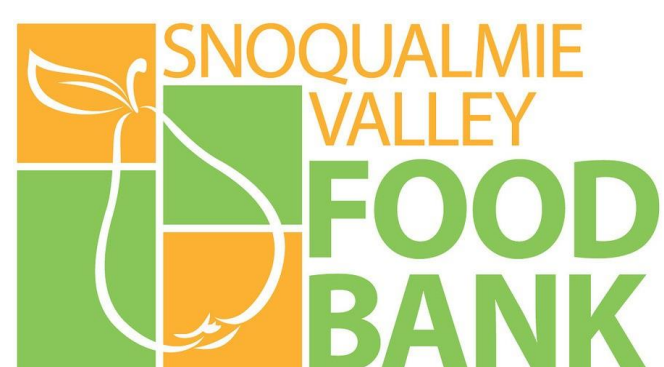
Every week, hundreds of individuals come to the Snoqualmie Valley Food Bank for resources and food assistance. Each family selects items to take and leaves with a variety of food items like dairy, deli, fresh produce and non-perishable items for the week.

We have a big inventory on certain food items, but there are always items we run low on.

We will add a list of items we can really use at the time of your food drive. With your help we can stock up on these items and make sure our guests can find all food items to make a balanced meal.

**For safety reasons all donated food must be unopened packages, within expiration date and in good condition.**

**We can't accept cans without labels, meat that is not commercially packaged or homemade items. We do accept fresh produce.**



# Register

This form is used by Snoqualmie Valley Food Bank to collect the information we need to help you run a successful drive. If you have any questions or need help, please contact us. You can either mail or email the completed form. We will contact you once your registration is received to answer any questions you may still have or to gather additional information if necessary.

Thank you!

## Organization & Drive Coordinator Information

Organization Name: \_\_\_\_\_

Organization Type:

Corporation (less than 150 employees)

Corporation (150+ employees)

Civic / Community Group

School

Church

Address/City/St/Zip \_\_\_\_\_

Coordinator Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_

## About Your Event

Food Drive Address: \_\_\_\_\_

Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_

Describe Your Event: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## Supplies Needed (give quantity)

Envelopes: \_\_\_\_\_

Barrels: \_\_\_\_\_

Collection bins: \_\_\_\_\_

Banana boxes : \_\_\_\_\_

## Drop off time

Schedule a drop-off time in advance. We can make sure to have enough volunteers to help unload and organize.

# We Are

# A Community in Action.



An average of 40,000 lbs.  
distributed every month

We all face challenging times in our lives and sometimes we need help along the way. Many of our clients visit our food bank to help transition through a difficult time whether due to job loss, medical expenses, change in family structure or living on a fixed income.

**230** Households served each week

**2300** Individuals served each month

**2450** Households registered in our database



[www.snoqualmievalleyfoodbank.org](http://www.snoqualmievalleyfoodbank.org)





# Who Are We? A Community in Action.

The health of our community is dependent on the well-being of those that live in it!

The SVFB has established three guiding principles to serving our clients:

- To be helpful, inclusive resource to our neighbors when they need a hand up.
- To be a safe place to get food and other helpful resources.
- To treat all clients with respect and care.

We are:

- 100+ Dedicated Volunteers
- 10 Working Board Members
- Experienced Staff Members
- A Committed Community.



# THANK YOU!

We rely on over 50 volunteers each week to provide service to our neighbors in need. As a community food bank, we encourage everyone in our community to be involved in our success.

If you have any questions during your food drive process, please feel free to reach out!



**Food Bank Location**

122 E 3rd Street  
North Bend, WA 98045

**Mailing Address**

PO Box 1541  
North Bend, WA 98045

**Contact Information**

425 888-SVFB (7832)  
[director@snoqualmievalleyfoodbank.org](mailto:director@snoqualmievalleyfoodbank.org)  
[manager@snoqualmievalleyfoodbank.org](mailto:manager@snoqualmievalleyfoodbank.org)

**Hours of Operations**

Monday and Tuesday - 9:30 a.m. - 1:30 p.m.  
Wednesday - 9:00 a.m. - 4:30 p.m.  
Thursdays and Fridays - 8:30 a.m. - 11:30 p.m.

**Distribution Days**

Mondays (65+ Seniors Only)	10:00 a.m. - 11:30 a.m.
Mondays	11:30 a.m. - 12:45 p.m.
Tuesdays	3:00 p.m. – 6:15 p.m.
Wednesdays	9:30 a.m. - 4:15 p.m.



Join us as we partner with the  
Snoqualmie Valley Food Bank to

# STOP HUNGER

Our Food & Fund Drive is



Our Goal

